

***PSTAT 199/199RA – Independent Studies/ Independent Research Assistance –
Proposal Form***

PSTAT 199 provides an opportunity for advanced students in the major to work closely with a professor on a research project. Interested students should review the following requirements and procedures before enrolling in the course. ***Do not start the project without full approval and an add-code so you can register for the course!!!***

Requirements: Open to upper-division students of proven scholastic ability by consent of instructor and Department Chair. Students must:

- 1) Have upper-division standing (90 completed units).
- 2) Must have a minimum of 3.0 GPA for the preceding three quarters at UCSB.
- 3) Have completed at least two upper-division courses in Statistics.
- 4) Have obtained permission of a professor to sponsor your work.
- 5) Complete a proposal and obtain approval prior to enrolling in the course.
- 6) Students may not have more than 12 units of 199 combined.
- 7) Submit a final report or other written work, as determined by the sponsoring professor (see 2nd page of this form for suggestions, if necessary). The written work/report must be submitted to the sponsoring professor before a grade will be assigned for the course.

Enrollment procedure:

- 1) Stop by the Statistics Undergraduate Advising Office, SH 5607B, to get **verification of academic eligibility** (see below). Please do this prior to committing yourself as a research assistant.
- 2) Fill out the statement/proposal (on the 2nd page of this form). Once completed & approved, the proposal will serve as a mini-syllabus or contract; therefore it should be completed with the professor with whom you will be working. Make a copy of the proposal for yourself, so that you can refer back to it throughout the quarter. Proposals should explain exactly what you will be doing, and how it applies to your major in Communication. *Proposals should clearly denote the academic and research components of the project.*
- 3) Obtain signature from your faculty sponsor.
- 4) Return completed proposal to the Statistics Undergraduate Advising Office. The Department Chair will review all proposals. **Proposals are due by the second Wednesday of the quarter.** Once your proposal is approved, an add code will be emailed to you, so that you can officially enroll.

Student Name _____ Sponsoring Professor _____ Inst.
Code _____

Perm# _____ Phone# _____

Quarter/Year _____

of units for this 199 as determined by the Sponsoring Professor _____

Email _____@uemail.ucsb.edu

VERIFICATION OF ELIGIBILITY (to be completed only by a PSTAT Dept. undergraduate advisor):

Last 3 quarters GPA (min. 3.0) _____ Accum. units (90+) _____ (Transferred & Completed)

____ Student has completed at least two upper div PSTAT Courses.

____ This 199 will not result in more than 12 units of 199, combined.

ELIGIBLE / NOT ELIGIBLE (circle one)

PSTAT Advisor

Signature _____ Date _____

Instructor Note: Please do not sign this form unless the student has already been considered eligible by the undergrad advisor and has obtained this signature. 199 can count for 4 units and be applied as an elective towards the degree if taken for a letter grade. If assigned for 4 units then the workload should be equivalent to that of an upper-division PSTAT course. If the workload is not equivalent, then the 199 course can be taken for partial units (1-3).

Reminder: Once your eligibility has been verified, complete the proposal below, obtain your sponsor's signature, and then bring the form (or have your sponsor bring it) to the PSTAT Dept. Advising Office for final approval.

Proposals are due by the second Wednesday of the quarter.

Please Attach your Proposal to this form.

Student Signature _____ Date _____

PROPOSAL APPROVAL (PSTAT DEPT USE ONLY)

Professor Signature _____ Date _____

Faculty Undergrad Advisor Signature _____
Date _____

APPROVED / DENIED (circle one)

Add code # _____ Date issued _____ Date e-mailed _____

199 WRITTEN ASSIGNMENT(S):

Consult with your sponsoring professor to discuss instructions for any written assignments that he/she expects you to complete. If your sponsoring professor has no other written work planned for you, the following are some suggested questions he/she may ask you to address in a written report at the end of the quarter.

- 1) What are the goals of the research project on which you have worked? How do these goals refine, extend, or apply existing theory or knowledge in the area?
- 2) What key findings might be expected from this research? What is the value of the knowledge? How can or will it be applied/used?
- 3) What is the project's approach to defining and measuring key variables of interest? How have decisions in these areas influenced the outcomes of the study? Are there alternative definitions and measures that might have been used? How would the findings of the study likely differ if these strategies had been employed?
- 4) Identify and discuss other important strengths, weaknesses, or limitations associated with the research design for the project.
- 5) After this study is completed, what further research should follow?