QTR	ADV	LI	LO

UC SANTA BARBARA

Division of Undergraduate Education
College of Letters and Science
1117 Cheadle Hall
University of California Santa Barbara
Phone: 805-893-2038
https://www.duels.ucsb.edu/

COLLEGE OF LETTERS & SCIENCE Change of Major or Emphasis Petition

Please see instructions for completing this f	orm on reverse.
Name	Perm Number1234567
Umail Addressjohndoe@ucsb.edu	Phone Number: ()
Unit Standing: X FR (0-44.9) ☐ SO (45-89	.9) □ JR (90-134.9) □SR (135+)
Expected graduate quarter: Spring Qtr Yr	$\frac{3}{2}$ Declared to graduate in current quarter? $\Box Y \overset{\times}{\Box} N$
Student Signature:John_Doe	Date:5/11/2020
Proposed Change of Major	
From: Current Major(s): (□Pre)Undeclared	& (□Pre)
	(Double major if applicable)
(Emphasis) To: Statistics and Proposed Major(s): (□ Pre)Pata Science	(Emphasis) 2019-202 ((Pre)
BS	Catalog Year (Double major if applicable) Catalog Year
(Emphasis)	(Emphasis)
Approval of Department Chair(s) of Pro	posed Major(s)
Signature of Chair or designee	Department Date
Signature of Chair or designee	Department Date
Letters and Science Dean's Approval [Required if a student has completed more tagged adding a second (or third, etc.) major]	than 134.9 units, is changing to undeclared, or is
Signature of Dean or designee (Letters and Science)	Date
Office of Registrar use only:	
Processed by:	Date:



UC SANTA BARBARA

Division of Undergraduate Education
College of Letters and Science
1117 Cheadle Hall
University of California Santa Barbara
Phone: 805-893-2038
https://www.duels.ucsb.edu/

Instructions for Letters and Science Students Changing Majors or Adding a Major

Use this	s form if you are <u>a student in the College of Letters or Science</u> and are
	Changing your major to another L&S major or
	Changing your emphasis in a L&S major or
	Changing to undeclared or
	Adding a second (or third, etc.) L&S major.
Do <u>not</u>	use this form If you are a College of Engineering or a College Creative Studies student changing or adding a major in your college (see your college advising office for the correct form). If you are changing colleges or adding a second (or third, etc.) major not in your current college (see the Office of the Registrar's Undergraduate Petition for Change of College or Dual College form).

- 1. Meet with a drop-in college advisor in 1117 Cheadle Hall or in the Transfer Student Center (Library, 1st Floor Oceanside) to discuss your plans. Depending on your situation, the advisor may schedule a follow-up appointment.
- 2. Fill out the Student Information section of the form, making sure all the information is accurate and complete.
- 3. Meet with the undergraduate advisor(s) in the proposed major(s) department(s) to discuss your interest in the major. The department advisor will help you complete the "Proposed Change" section of the form and submit the form to the department chair for approval.
- 4. If you are changing from one L&S major to another and have completed fewer than 135 units, the major department will forward the petition to the Registrar or have you take the petition to the Office of the Registrar (1105 SAASB).
- 5. If you have
 - completed 135 or more units,
 - are adding a second (third, etc.) major,
 - or are changing to undeclared,

the major department will forward the form to the College of Letters and Science or have you take the form to the College, 1117 Cheadle Hall, for the Dean's approval.

6. If you are only dropping a second (or third, etc.) major, you do not need the department's or dean's signature. Just complete the form and bring it to the Office of the Registrar.